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***HOW TO FIND A COURSE?***

**INTERNATIONAL**



@DrifUpvm



**UFR:** “*Unité de Formation et de Recherche*” or “*Composante*” (or Faculty) is a subdivision of the university that groups together different departments in the same field (for example, the UFR 1 includes the departments of Cinema, Theater, Fine arts, Literature, Humanities, Music, Philosophy). Our university includes 6 UFRs and 1 institute (ITIC).

Most departments have the same website structure. Following this document will help you navigate through the UPVM website to find info on our 6 UFRs and Institute (ITIC).

Here are the faculties and their departments

- **ITIC** – Information and Communication (Info-Com), Information and Documentation (Info-Doc), Language Science
- **UFR 1** – Cinema, Theater, Fine arts, Literature, Humanities, Music, Philosophy
- **UFR 2** – Languages, Foreign and Regional Cultures (LLCER and L.E.A)
- **UFR 3** – Archeology, Art History, Geography, History, Biology, Environmental science
- **UFR 4** - Economic, political, social and management sciences
- **UFR 5** - Anthropology, Ethnology, Psychology, Sociology
- **UFR 6** - Education, Computer Sciences, Mathematics, Sport

Here are pointers to help you find what you need

***Fascicule***: usually, *fascicules* contain course description, course composition and timetables

***Emploi du temps***: timetables

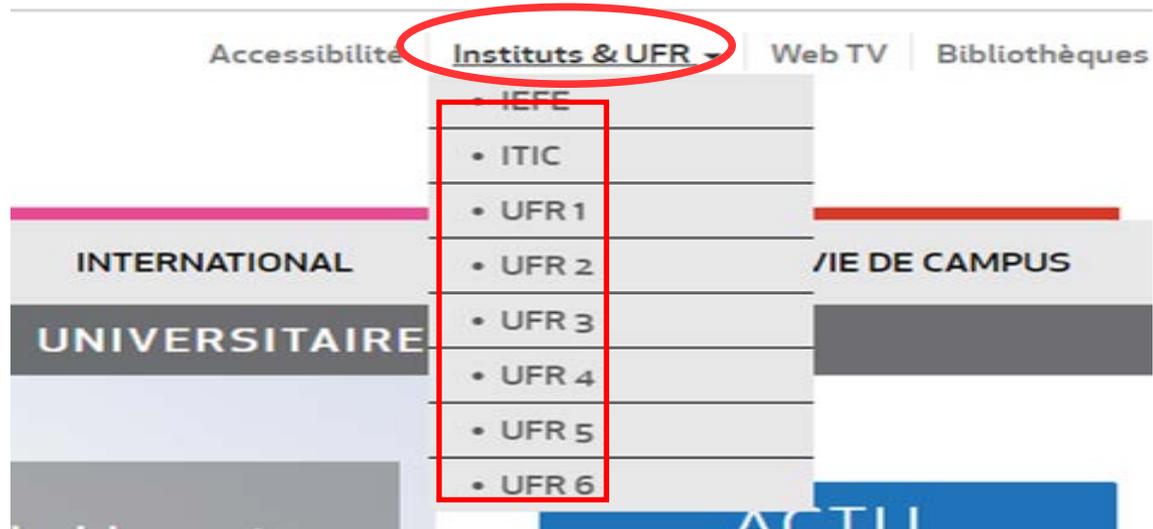
***Descriptif***: course description

***Maquette***: overview of each semester (code, title, time volume, composition and number of ECTS of a course)

***Plaquette***: could also contain the course description

The first step is to go to the website of the Faculty that you are interested in.

Move your mouse over « *Instituts & UFR* » and select a Faculty.



Move your mouse over “*Formation*”

→ click on the degree level you are interested in

→ select a department

You can download everything from there.



The screenshot shows the ITIC website navigation menu. The top navigation bar includes links for Accessibility, Institutes & UFR, HAL, Web TV, Bibliothèques, Alumni, Mon UPV, and Français. Below this, a secondary navigation bar highlights the 'FORMATION' tab. Under 'FORMATION', four sub-menus are visible: 'LICENCES', 'DU + COURS SL EXTÉRIEURS', 'MASTERS', and 'STAGES'. Each sub-menu contains a list of course options.

L'INSTITUT	FORMATION	RECHERCHE	INTERNATIONAL	CULTURE	VIE DE CAMPUS
	<b>LICENCES</b> <ul style="list-style-type: none"><li>• Info-Com</li><li>• Pro Info-Doc</li><li>• Option Info-Doc</li><li>• Sciences du Langage - CMM[+]</li><li>• Sciences du Langage - CMM-ESJM</li><li>• Sciences du Langage - EPF</li><li>• Sciences du Langage - LLS[+]</li></ul>	<b>DU + COURS SL EXTÉRIEURS</b> <ul style="list-style-type: none"><li>• DU FLE[+]</li><li>• D.U. INFO-DOC</li><li>• D.U. TREMPIN POUR LE JAPON</li><li>• Dispensés par les Sciences du Langage</li></ul>	<b>MASTERS</b> <ul style="list-style-type: none"><li>• Communication Publique et Politique</li><li>• Info-Com[+]</li><li>• Info-Doc[+]</li><li>• Français Langue Etrangère</li><li>• Humanités Numériques</li><li>• Journalisme</li><li>• Sciences du Langage[+]</li></ul>	<b>STAGES</b> <ul style="list-style-type: none"><li>• Les stages</li><li>• Offres d'apprentissage et d'alternance</li><li>• CIEP</li></ul>	

# UFR 1

## How to Find a Course?

Move your mouse over “*Formation*”

→ click on the degree level you are interested in

→ select a department

You can download the *fascicules* and *emplois du temps* from there (sometimes, you have to click on “*Informations...*”).



The screenshot shows the website navigation menu for UFR 1. The 'FORMATION' tab is highlighted with a red circle. Below it, four sub-menus are expanded:

- NOS FORMATIONS**
  - Tutorat d'Accompagnement L1
  - Licences
  - Licences professionnelles
  - Masters
  - Masters à finalité professionnelle
  - Masters enseignement
  - Préparations concours et CPGE
  - Diplômes d'Université (D.U.) et certificats
- ENSEIGNEMENT À DISTANCE**
  - Candidater en EàD
  - Nos formations en EàD
  - Infos pour les étudiants en EàD
- ORGANISATION DES ÉTUDES**
  - Assistance - Réclamations
  - Candidatures à l'UFR 1
  - Inscriptions pédagogiques
  - Répartition par groupes
  - Emplois du temps
  - Modalités du Contrôle des Connaissances (MCC)
  - Examens UFR 1
  - Les stages à l'UFR 1
- S'INSCRIRE À L'UNIVERSITÉ**
  - Candidater à une formation
  - Inscription administrative
  - Suivre mon inscription web
  - Bourses de l'enseignement supérieur
  - Réorientation en 1re année
  - Tarifs et modalités de paiement
  - Quitter l'université

**L.E.A** (*Langue Étrangère Appliquée*) is a department that offers a training that combines the study of two foreign languages with courses in economic and social sciences, law, management or language and communication sciences.

Move your mouse over “*Formation*”

→ click on the degree level you are interested in

→ click on “*Les langues*”

You can download the *maquette*, *fascicules* and *emplois du temps* from there.



The screenshot shows a navigation menu with four main categories: LA FACULTÉ, FORMATION, RECHERCHE, and INTERNATION. The 'FORMATION' category is highlighted with a red circle. Below it, there are two sub-sections: 'OFFRE DE FORMATION' and 'NOS FORMATIONS'. The 'NOS FORMATIONS' section is also highlighted with a red box and contains a list of courses:

- Certificats
- Diplôme d'université
- Licence Langues Étrangères Appliquées - L.E.A
- Master Langues Étrangères Appliquées (L.E.A)
- Licence Langues, Littératures et

### LICENCE LANGUES ÉTRANGÈRES APPLIQUÉES (L.E.A)



#### LICENCE L.E.A.

- [Présentation](#)
- [Savoir-faire et compétences générales](#)
- [Les langues](#)
- [Enseignements transversaux](#)
- [Stages et Séjours à l'étranger](#)
- [Comment calculer sa moyenne en licence LEA?](#)
- Consulter le site du département [Langues Étrangères Appliquées](#)

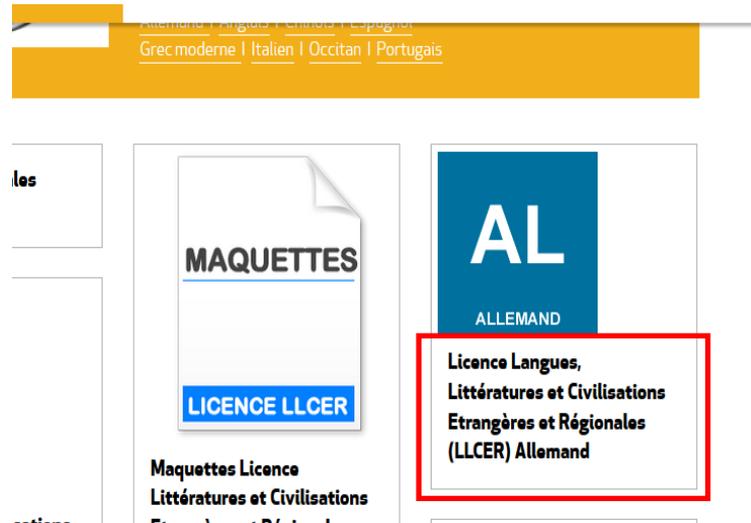
**LLCER** (*Littératures et Civilisation Étrangères et Régionales*) is a department that offers a training that specializes in the study of a modern language.

Move your mouse over “*Formation*”

→ click on the degree level you are interested in

→ select a department (for example: “*Allemand*”)

You can download the *maquette*, *fascicules* and *emplois du temps* from there.



Move your mouse over “*Formation*”

→ select the department you are interested in

→ click on the degree level

You can download the *fascicules* and *emplois du temps* from there.



The screenshot shows the website navigation menu for UFR 3. The 'FORMATION' tab is highlighted with a red circle. Below the menu, there are four main sections: 'DOMAINES DE FORMATION', 'S'INSCRIRE À L'UNIVERSITÉ', 'ORGANISATION DES ÉTUDES', and 'FORMATION CONTINUE - SUFCO'. The 'DOMAINES DE FORMATION' section is highlighted with a red box, and the link 'Offre de formation 2021-2026' is underlined.

Accessibilité | Instituts & UFR ▾ | HAL | Web TV | Bibliothèques | Alumni | Mon UPV ▾ | Français ▾ | 🔍

LA FACULTÉ | **FORMATION** | RECHERCHE | INTERNATIONAL | CULTURE | VIE DE CAMPUS

**DOMAINES DE FORMATION**

- Offre de formation 2021-2026
- Histoire
- Géographie, aménagement
- Histoire de l'art, Archéologie
- Biologie, écologie, environnement
- Formations courtes (1 an)

**S'INSCRIRE À L'UNIVERSITÉ**

- Les dates de candidatures à l'UFR 3
- Candidater à une formation
- Inscription administrative
- Suivre mes pièces justificatives
- Bourses de l'enseignement

**ORGANISATION DES ÉTUDES**

- Information, orientation
- Règlement des études
- Calendrier universitaire
- Réglementation des études
- Examens et MCC
- Les stages

**FORMATION CONTINUE - SUFCO**

- Choisir et financer sa formation ↗
- Valider ses acquis ↗
- Bilan de compétences ↗
- Diplôme d'Accès aux Études Universitaires (DAEU) ↗

# UFR 4

## How to Find a Course?

Move your mouse over “*Formation*”

→ click on the degree level you are interested in

→ select a department

You can download the *fascicules* and *emplois du temps* from there.



LA FACULTÉ	<b>FORMATION</b>	RECHERCHE	INTERNATIONAL	CULTURE	VIE DE CAMPUS
	<p><b>OFFRE DE FORMATION</b></p> <ul style="list-style-type: none"> <li>• Trouver votre formation</li> <li>• Toute l'offre de formation</li> <li>• DiCoPro : secteurs d'activité, métiers, compétences</li> <li>• Compétences et connaissances de Licence</li> </ul>				
	<p><b>NOS FORMATIONS</b></p> <ul style="list-style-type: none"> <li>• Panorama de l'offre de formation</li> <li>• <b>Masters</b></li> <li>• Executive Master in Business Administration (EMBA France) </li> <li>• <b>Licences</b></li> <li>• Licence professionnelle</li> </ul>				
				<p><b>S'INSCRIRE À L'UNIVERSITÉ</b></p> <ul style="list-style-type: none"> <li>• Candidater à une formation</li> <li>• Inscription administrative</li> <li>• Suivre mon inscription web</li> <li>• Bourses de l'enseignement supérieur</li> <li>• Réorientation en 1re année</li> <li>• Tarifs et modalités de paiement</li> </ul>	
					<p><b>INFORMATION, ORIENTATION, INSERTION</b></p> <ul style="list-style-type: none"> <li>• S'orienter</li> <li>• Réussir ses études</li> <li>• Faire un stage</li> <li>• Trouver un emploi</li> <li>• Entreprendre</li> <li>• Cécure</li> </ul>

Move your mouse over “*La faculté*”

→ click on the department you are interested in

→ select a degree level

You can download the *fascicules* and *emplois du temps* from there.



The screenshot shows the website's navigation menu with the following structure:

- LA FACULTÉ** (highlighted with a red circle)
- FORMATION
- RECHERCHE
- INTERNATIONAL
- CULTURE
- VIE DE CAMPUS

Under the 'LA FACULTÉ' menu, the 'DÉPARTEMENTS' section is highlighted with a red box and contains the following list:

- Psychologie
- Sociologie (Sociologie, Sciences Sanitaires et Sociales)
- Ethnologie

Other sections visible in the screenshot include:

- PRÉSENTATION**: Présentation, Mot de la directrice, Chiffres clés, Organigramme, Portraits de diplômés
- BIBLIOTHÈQUES**: Bibliothèque Interuniversitaire, Centre de Documentation Pédagogique et Scientifique, Testothèque
- RELATIONS MONDE SOCIO ÉCONOMIQUE**: Formation et RMSE, Stages, Taxe d'apprentissage, Insertion professionnelle
- ORGANISATION**: Administration, Conseil d'UFR, Conseil de perfectionnement, Etudiants, Enseignants
- EQUIPES**: Equipe administrative et technique, Equipe pédagogique, Equipe de recherche
- INTERNATIONAL**: Département de psychologie, Département de sociologie, Département d'ethnologie, Département de sciences sanitaires et sociales
- CANDIDATURES 2019 2020 À L'UFR5**

# UFR 6

## How to Find a Course?

Move your mouse over “*Formation*”

→ select the degree you are interested in

You can download the *fascicules* from there.

→ click on the degree level

You can download the *emplois du temps* from there.



The screenshot shows a navigation bar with the following tabs: LA FACULTÉ, **FORMATION** (highlighted with a red circle), RECHERCHE, INTERNATIONAL, CULTURE, and VIE DE CAMPUS. Below the navigation bar, there are four main categories: OFFRE DE FORMATION, LICENCES ET CERTIFICATIONS UFR 6, MASTERS UFR 6, and DIPLÔMES D'UNIVERSITÉS. The LICENCES ET CERTIFICATIONS UFR 6 category is highlighted with a red box and contains the following items: Licence MIASHS, Licence Sciences de l'Éducation, Licence Professionnelle CEEDD, and C2i/Pix.

### Licences et certifications UFR 6

- Licence MIASHS
- **Licence Sciences de l'Éducation**
  - **L1 Sciences de l'éducation**
  - L2 Sciences de l'éducation
  - L3 Sciences de l'éducation
  - L3 Science de l'éducation :
    - Ens. à distance
    - Compétences en licence Sciences de l'Éducation
- Licence Professionnelle CEEDD
- C2i/Pix

### L1 SCIENCES DE L'ÉDUCATION

#### Emplois du temps

- Semestre 1
- Semestre 2 : cet emploi du temps est susceptible de modifications

#### Inscriptions

- Liste des ECUE nécessitant une inscription via MGROUP : en savoir plus.

# How to understand the French Course and Degree Structure?

- The *Licence* (equivalent Bachelor's Degree) consists of 6 semesters of 30 ECTS for a total of 180 ECTS.
- The Master's degree consists of 4 semesters of 30 ECTS for a total of 120 ECTS.
- A French university semester is composed of blocks of courses called UEs (*Unités d'Enseignement*).
- These blocks are, most of the time, divided into ECUEs (*Éléments Constitutifs d'une Unité d'enseignement*).
- These ECUEs, on the other hand, may consist of several parts (*CM, TD, TP*). If a course is composed of several parts, then all these teachings **must** be taken. It is not possible to take only a part of it. It is the grade obtained as a whole that will be transferred to your home university.

It is therefore crucial to identify the right code for the right course.

# How to Read a Course Code?

The code for a *Licence* course taught during the 1<sup>st</sup> semester of the 1<sup>st</sup> year will begin with U1 or UE (and be followed by other numbers that reflect the particular branch of the discipline and by letters that reflect the Departments)

The code for a *Licence* course taught during the 2<sup>nd</sup> semester of the 3<sup>rd</sup> year will begin with U6 or E6.

For instance:

**E41PS5** will be a course given in the Dept of Psychology (PS) during the 2nd semester of the 2nd year (4).

	Semester 1 (1 <sup>st</sup> odd number)	Semester 2 (1 <sup>st</sup> even number)
<i>Licence</i> 1 <sup>st</sup> year (L1)	U1 ou E1	U2 ou E2
<i>Licence</i> 2 <sup>nd</sup> year (L2)	U3 ou E3	U4 ou E4
<i>Licence</i> 3 <sup>rd</sup> year (L3)	U5 ou E5	U6 ou E6
Master's Degree 1 <sup>st</sup> year (M1)	V1 ou W1	V2 ou W2
Master's Degree 2 <sup>nd</sup> year (M2)	V3 ou W3	V4 ou W4